

# BE A DEVELOPMENT INTERN!

## DO SOMETHING EXTRAORDINARY

*We inspire people to engage in and celebrate the story of Shaker Heights... past, present, and future.*

This is an exciting time to be at the Shaker Historical Society! Gain hands-on experience as we raise funds and awareness for capital projects, general operating costs and exceptional projects such as the third floor ballroom restoration and the restoration of the museum's 1917 fire truck.

### Duties

- Assist in the development of our community outreach.
- Research and write grants.
- Assist in processing monthly memberships.
- Learn how to use eTapestry

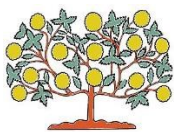
### Benefits

- Gain hands-on experience with membership and annual giving campaigns.
- Gain experience with grant writing under supervision.
- Get to know the workings of a small museum.
- Attend museum programs and events.
- Academic credit available.
- Free passes to YMCA on selected days

### Requirements

- A professional work ethic and flexible nature
- A consistent time table
- Academic credit requirements vary, so time commitments are flexible.
- Experience in the fields of education or history preferred.
- Laptop not required but recommended.
- All internships are unpaid at this time.

**Please submit a resume and letter of interest noting your availability to Ware Petznick, PhD, [wpetznick@shakerhistory.org](mailto:wpetznick@shakerhistory.org) by March 15, 2017.**



### The Shaker Historical Society

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